

# Cumberland Shadow Authority

01 March 2023

## Community Governance Reviews (Allhallows Parish Council and Embleton and District Parish Council)

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**Report from:** Clare Liddle (Chief Legal and Monitoring Officer)  
**Report Author:** Lee Jardine (Senior Specialist – Elections)  
**Wards:** Wards  
**Key Decision:** No

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### 1.0 Purpose/Summary of report

1.1. Allerdale Borough Council has concluded its Community Governance Review for both Allhallows Parish Council and Embleton and District Parish Council. As per the Structural Changes Order (Cumbria 2022), the decision-making authority is Cumberland Council.

### 2.0 Recommendation

#### 2.1 It is recommended that Council:-

- (1) Approve the draft 'Reorganisations Orders' as recommended by Allerdale Borough Council for,
  - Allhallows Parish Council (Appendix 1)
  - Embleton and District Parish Council (Appendix 2)
- (2) To take effect from 17 March 2023 for the purposes of the 2023 Town and Parish Elections (04 May 2023).

2.2 The Reorganisation Orders are to amend the number of Parish Council seats as follows,

Parish Council	Current Number of Parish Councillors	Recommended Number of Parish Councillors
Allhallows	11	8
Embleton and District	13	9

### **3.0 Background and Proposals**

3.1 Section 100 of the Local Government and Public Involvement in Health Act 2007 (The Act) sets out the process by which Principal Authorities such as Allerdale Borough Council can conduct a Community Governance Review (CGR) of parish arrangements in its area.

3.2 CGRs can cover issues such as

- Changing boundaries of existing parishes
- Reviewing ward boundaries within a parish, and ward names
- Setting up a new parish in an unparished area
- The electoral arrangements of a current or new parish, and
- The grouping or de-grouping of parishes

### **4.0 Allhallows Parish Council**

4.1 At the Full Council meeting of Allhallows Parish Council on 08 September 2022 members resolved to request a Community Governance Review. A letter requesting such review was received on 09 September 2022.

4.2 The request was to reduce the number of Council seats on Allhallows Parish Council to eight (8) on the grounds that the Council have for many years, not had its full compliment of eleven (11) Councillors.

4.3 Section 80A of the Act (as amended 2015) allows for an organisation or body designated as a neighbourhood forum under Section 61F of the Town and Country Planning act 1990 to apply for a community governance review. As the Council is not currently carrying out a review of the area and has not carried out a review in the preceding two years the Council has a duty to carry out the review.

4.4 The current electorate of Allhallows Parish is 421 (01 December 2022), with eleven (11) Parish Council Seats.

4.5 At the May 2019 Parish Elections, eight (8) members were elected 'uncontested'.

### **5.0 Embleton and District Parish Council**

5.1 At the Full Council meeting of Embleton and District Parish Council on 15 June 2023, members resolved to request a Community Governance Review.

- 5.2 The request was to reduce the number of Council seats on Embleton and District Parish Council to nine (9) on the grounds that the number of seats on the Council is disproportionate to the number of residents in the Parish.
- 5.3 Section 80A the Act (as amended 2015) allows for an organisation or body designated as a neighbourhood forum under Section 61F of the Town and Country Planning act 1990 to apply for a Community Governance Review. As the Council is not currently carrying out a review of the area and has not carried out a review in the preceding two years it has a duty to carry out the review.
- 5.4 In December 2018 Council resolved to reorganise the parishes of Embleton, Setmurthy and Wythop into Embleton and District Parish Council and that the number of Councillors will be 12, this came into force for the May 2019 Parish Elections.
- 5.5 The current electorate of Embleton and District Parish is 374 (01 December 2022).
- 5.6 At the May 2019 Parish Elections, nine (9) members were elected 'uncontested'.

## **6.0 Allerdale Borough Council Meeting 21 September 2022**

- 6.1 At this meeting of the Full Council, Allerdale Borough Council members agreed to conduct Community Governance Reviews for Allhallows Parish Council and Embleton Parish Council and approved each respective Terms of Reference.
- 6.2 Members also agreed that the Community Governance Reviews would be co-ordinated and facilitated by officers without a member working group. This was due to the objective nature of the review.

## **7.0 Urgent Chief Executive Action (Allerdale Borough Council)**

- 7.1 On 21 February 2023 following consultation with the Leader and Mayor of Allerdale Borough Council, the Chief Executive of Allerdale Borough Council made an Urgent Chief Executive decision to recommend to Cumberland Council that it approves the draft Reorganisation Orders (Appendix 7).

## **8.0 Consultation Process**

- 8.1 To seek views and to shape the consultation, officers attended the October 2022 meeting of Embleton and District Council and hosted a

meeting with the Clerk from Allhallows Parish Council. The primary and only aim of the consultation was to seek views from residents over the proposals to reduce the Parish Council seats on each Council.

- 8.2 To tailor the consultation responses, rather than invite 'open' responses, a brief survey was produced. The first question advised the current Councillor number (11 Allhallows/13 Embleton) and the proposed numbers (8 Allhallows/9 Embleton). Further questions asked for reasons, the respondents interest in the consultation and their postcode.
- 8.3 The consultations for both Councils ran simultaneously from 12 December 2022 to 13 January 2023. Letters (Appendix 3 & 4) were posted to every household in the respective areas to inform and invite residents to complete online, by paper, email or over the phone. The letter also included a list of comparable Parish Councils (by electorate) and the number of Parish Councillors for each.

## **9.0 Outcome of Consultations**

- 9.1 Allhallows Parish Council - A total of four responses were received (Appendix 5). Three were in favour and one response was against the proposal and wanted to 'keep the numbers as they are.' Those in favour stated that the 'Council currently struggles to fill vacancies,' 'there is a lack of interest' and 'reducing the numbers would align with comparative parish Councils.'
- 9.2 Embleton and District Parish Council – A total of thirteen responses were received (Appendix 6). All the responses received were in support of reducing the Councillor numbers, comments included 'it would be sensible' and 'there are too many seats for the size of the population.'

## **10.0 Recommendations**

- 10.1 Allhallows Parish Council – The consultation asked residents if they would support the reduction of the Parish Councillor numbers, the majority of responses were in favour and the Parish Council itself proposed this reduction at their Parish Council Meeting. It is recommended that the draft reorganisation is approved (Appendix 1), the order will amend the number of Councillors from eleven (11) to eight (8).
- 10.2 Embleton and District Parish Council - The consultation asked residents if they would support the reduction of the Parish Councillor numbers, all the responses were in favour and the Parish Council

itself proposed this reduction at their Parish Council Meeting. It is recommended that the draft reorganisation is approved (Appendix 2), the order will amend the number of Councillors from thirteen (13) to nine (9)

## **11.0 Implications**

### **On the Parish Councils**

- 11.1 Studies by the Aston Business School (1992) and National Association for Local Councils (NALC) (1988) recommend that for Councils of the size of Allhallows and Embleton and District, the number of Councillors should be 5-8. The re-organisation order for Allhallows Parish Council is consisted with these studies. For Embleton and District, the recommended number of Parish Councillors is slightly above the recommendations from the studies, however the Council number would reduce significantly from 13.
- 11.2 NALC recommend that 'the conduct of parish council business does not usually require a large body of councillors', which is reiterated by the Government. Smaller numbers on each respective Councils reduces the number of vacancies and co-option that the Council would need to undertake.
- 11.3 The Parish Councils would need to be minded that reducing the number of Councillors would increase the likelihood of 'contested' elections. This would ensure members are democratically elected to the Council, however, would incur additional costs to the Councils. In the case of Allhallows and Embleton and District however, this risk is low as at the last scheduled election in 2019, both Councils did not exceed the new recommended Councillor numbers.

### **Financial**

- 11.4 The costs of both Community Governance Reviews have been met by the existing Electoral Registration Budgets. There are no powers to make any recharges to Parish Councils.

### **Legal and Governance**

- 11.5 The legal minimum number of parish councillors for a parish council is 5. In 1988 the National Association of Local Councils

recommended that for Parishes with up to 900 electors, the number of Councillors should be 7.

11.6 In 1992 Aston Business School recommended that for less than 500 electors, the number of Councillors should be 5-8.

<b>Risk Management</b>	<b>Consequence</b>	<b>Controls required</b>
The Reorganisation Orders do not get approved by 17 March 2023	The existing Parish Council numbers will be in place for the 2023 Town and Parish Election  The recommended Parish Council numbers will not be in place until May 2027.	Council approve the Reorganisation Orders

## Contact Officers

**Lee Jardine**

**Senior Specialist (Elections)**

[lee.jardine@allerdale.gov.uk](mailto:lee.jardine@allerdale.gov.uk)

**01900 516768**

## Appendices Attached to this Report

<b>Appendix</b>	<b>Name of Appendix</b>
1	Draft Reorganisation Order – Allhallows Parish Council
2	Draft Reorganisation Order – Embleton and District Parish Council
3	Communication sent to residents of Allhallows Parish Council
4	Communication sent to residents of Embleton and District Parish Council
5	Consultation responses – Allhallows Parish Council
6	Consultation responses – Embleton and District Parish Council
7	CEO Urgent Decision Sheet (Allerdale Borough Council)

## Background Documents Available

<b>Name of Background document</b>	<b>Where it is available</b>
Guidance on Community Governance Reviews (LGBC)	<a href="https://www.gov.uk/government/publications/community-governance-reviews-guidance">https://www.gov.uk/government/publications/community-governance-reviews-guidance</a>

# LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

## The Cumberland Council (Reorganisation of Community Governance – Allhallows Parish Council) Order 2023

Made - - - -

2023

*Coming into force in accordance with article 1(2)*

Cumberland Council (“the council”), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007 **(1)** (“the 2007 Act”), has undertaken a community governance review and made recommendations dated [DATE].

The council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient.

The council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The council makes the following Order in exercise of the powers conferred by sections 86, 98(3) and 240(10) of the 2007 Act and by powers vested in it by virtue Article 17 The Cumbria (Structural Changes) Order 2022.

### **Citation and commencement**

**1.**—(1) This Order may be cited as the Cumberland Council (Reorganisation of Community Governance – Allhallows Parish Council) Order 2023.

(2) Article 3.1 shall come into force on the ordinary day of election of councillors in 2023.

### **Interpretation**

**2.** In this Order—

“borough” means the borough **(2)** of Cumberland as shadow authority in accordance with the terms of The Cumbria (Structural Changes) Order 2022;

“existing” means existing on the date this Order is made;

“ordinary day of election of councillors” has the meaning given by section 37 of the Representation of the People Act 1983 **(3)**; and

“registration officer” means an officer appointed for the purpose of, and in accordance with, section 8 **(4)** of the Representation of the People Act 1983.

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**(1)** 2007 c.28

**(2)** The non-metropolitan district of Cumbria has the status of a borough

**(3)** 1983 c.2, section 37 has been amended by section 18(2) of the Representation of the People Act 1985 (c.50), section 17 of the Greater London Authority Act 1999 (c.29) and section 60 of the Local Government and Public Involvement in Health Act 2007 (c.28)



### Effect of Order

3. This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

### Number of parish councillors for the parish of Allhallows

3.1. The number of councillors to be elected for the parish of Allhallows shall be [EIGHT] (8).

### Electoral register

4. The registration officer for the borough shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

### Transitional provision

5. Until the councillors elected to the council of the parish of Allhallows at the elections to be held on the ordinary day of election of councillors in 2023 come into office, the parish shall be represented by those persons who immediately before the date of this Order are the elected councillors for the parish of Allhallows.

### Order date

6. 1st April 2023 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008<sup>(5)</sup> and in accordance with the council's approval of the recommendations of the community governance review on the [DATE].

Sealed with the seal of the council on the \_\_\_\_\_ 2023.

2023

Andrew Seekings – Chief Executive Officer

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(4) Section 8 has been amended by the Local Government (Wales) Act 1994 (c.19) and the Local Government etc. (Scotland) Act 1994 (c.39)

(5) S.I. 2008/625.

**EXPLANATORY NOTE**

*(This note is not part of the Order)*

This Order gives effect to recommendations made by Cumberland Council for the parish of Allhallows within the borough of Cumberland.

The parish of Allhallows will be altered with effect from the date of this Order. The electoral arrangements apply in respect of parish elections to be held on and after the ordinary day of election of councillors in 2023.

Article 3.1 specifies the numbers of parish councillors for the parish of Allhallows.

Article 4 obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

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# LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007

## The Cumberland Council (Reorganisation of Community Governance – Embleton and District Parish Council) Order 2023

Made - - - -

2023

*Coming into force in accordance with article 1(2)*

Cumberland Council (“the council”), in accordance with section 82 of the Local Government and Public Involvement in Health Act 2007 **(1)** (“the 2007 Act”), has undertaken a community governance review and made recommendations dated [DATE].

The council has decided to give effect to those recommendations and, in accordance with section 93 of the 2007 Act, has consulted with the local government electors and other interested persons and has had regard to the need to secure that community governance reflects the identities and interests of the community and is effective and convenient.

The council, in accordance with section 100 of the 2007 Act, has had regard to guidance issued under that section.

The council makes the following Order in exercise of the powers conferred by sections 86, 98(3) and 240(10) of the 2007 Act and by powers vested in it by virtue Article 17 The Cumbria (Structural Changes) Order 2022.

### **Citation and commencement**

**1.**—(1) This Order may be cited as the Cumberland Council (Reorganisation of Community Governance – Embleton and District Parish Council) Order 2023.

(2) Article 3.1 shall come into force on the ordinary day of election of councillors in 2023.

### **Interpretation**

**2.** In this Order—

“borough” means the borough **(2)** of Cumberland as shadow authority in accordance with the terms of The Cumbria (Structural Changes) Order 2022;

“existing” means existing on the date this Order is made;

“ordinary day of election of councillors” has the meaning given by section 37 of the Representation of the People Act 1983 **(3)**; and

“registration officer” means an officer appointed for the purpose of, and in accordance with, section 8 **(4)** of the Representation of the People Act 1983.

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**(1)** 2007 c.28

**(2)** The non-metropolitan district of Cumbria has the status of a borough

**(3)** 1983 c.2, section 37 has been amended by section 18(2) of the Representation of the People Act 1985 (c.50), section 17 of the Greater London Authority Act 1999 (c.29) and section 60 of the Local Government and Public Involvement in Health Act 2007 (c.28)

### Effect of Order

3. This Order has effect subject to any agreement under section 99 (agreements about incidental matters) of the Local Government and Public Involvement in Health Act 2007 relevant to any provision of this Order.

### Number of parish councillors for the parish of Embleton and District

3.1. The number of councillors to be elected for the parish of Embleton and District shall be [NINE] (9).

### Electoral register

4. The registration officer for the borough shall make such rearrangement of, or adaptation of, the register of local government electors as may be necessary for the purposes of, and in consequence of, this Order.

### Transitional provision

5. Until the councillors elected to the council of the parish of Embleton and District at the elections to be held on the ordinary day of election of councillors in 2023 come into office, the parish shall be represented by those persons who immediately before the date of this Order are the elected councillors for the parish of Embleton and District.

### Order date

6. 1st April 2023 is the order date for the purposes of the Local Government (Parishes and Parish Councils) (England) Regulations 2008<sup>(5)</sup> and in accordance with the council's approval of the recommendations of the community governance review on the [DATE].

Sealed with the seal of the council on the \_\_\_\_\_ 2023.

\_\_\_\_\_ 2023

Andrew Seekings – Chief Executive Officer

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<sup>(4)</sup> Section 8 has been amended by the Local Government (Wales) Act 1994 (c.19) and the Local Government etc. (Scotland) Act 1994 (c.39)

<sup>(5)</sup> S.I. 2008/625.

**EXPLANATORY NOTE**

*(This note is not part of the Order)*

This Order gives effect to recommendations made by Cumberland Council for the parish of Embleton and District within the borough of Cumberland.

The parish of Embleton and District will be altered with effect from the date of this Order. The electoral arrangements apply in respect of parish elections to be held on and after the ordinary day of election of councillors in 2023.

Article 3.1 specifies the numbers of parish councillors for the parish of Embleton and District.

Article 4 obliges the Electoral Registration Officer to make any necessary amendments to the electoral register to reflect the new electoral arrangements.

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The Occupier/s  
Address Line 1  
Address Line 2  
Address Line 3  
Address Line 4  
Post Code

## **Community Governance Review for Allhallows Parish Council**

**Formal Consultation: 12 December 2022 – 13 January 2023**

Allerdale Borough Council received a Community Governance Review (CGR) application following resolution at the Council Meeting held on 07 September 2022.

Allhallows Parish Council resolved to submit a request to reduce the number of seats on the Council from 11 to 8.

### **Allhallows Parish Council since the 2019 Parish Council Elections**

Since 2019 Allhallows Parish Council has carried three vacancies which have remained unfilled for the last three years.

### **Community Governance Reviews**

Community Governance reviews provide the opportunity to review and make changes to community governance within a specified area.

Residents and stakeholders of Allhallows Parish Council Area (Baggrow, Fletchertown, Mealsgate and Watch Hill) can contribute to this review by engaging with the public consultations.

The consultation will run from 12 December 2022 to 13 January 2023, following this consultation Allerdale Borough Council will then make final recommendations to the new Shadow Cumberland Council which will make the final decision, this is as per the Structural Changes Order (Cumbria 2022).

If the decisions is made to amend the Councillor numbers the changes will be reflected for the Parish Elections scheduled for May 2023.

### **What is a Parish Council?**

Parish Councils are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils can,



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work and visit**

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Allerdale House  
Workington  
Cumbria CA14 3YJ  
Tel: 0303 123 1702**

- share views, on behalf of the community, on planning applications and other proposals that affect the parish
- undertake projects and schemes that benefit local residents
- work in partnership with other bodies to achieve benefits for the parish
- liaise with relevant authorities to resolve local issues
- work with the other tiers of local government keep in touch with their local communities
- arrange and manage festivals and community events
- provide funding and support community projects and organisations
- manage allotments, bus shelters and public parks and buildings.

### **Numbers of seats on Parish Councils**

Allhallows Parish Council has 11 seats and an Electorate of 415.

The legal minimum number of Parish Councillors for a Parish Council is 5.

In 1988 the National Association of Local Councils recommended that for Parishes with up to 900 electors, the number of Councillors should be 7.

In 1992 Aston Business School recommended that for less than 500 electors, the number of Councillors should be 5-8.

### **Comparisons to other Parish Councils in Allerdale**

<b>Parish</b>	<b>Number of Electors</b>	<b>Number of Councillor Seats</b>
Blennerhasset	365	9
Bothel	375	8
Bromfield	433	11
Kirkbampton	391	8
Kirkbride	386	8

### **How can residents have their say and take part in the consultation?**

Please complete the survey online at <https://www.allerdale.gov.uk/en/elections/community-governance-reviews/>,

You can also share your views in writing via email at [cgr@allerdale.gov.uk](mailto:cgr@allerdale.gov.uk) or via post to CGR, Electoral Services, Allerdale House, Workington, CA14 3YJ

Papers copies of the survey will also be available at the locations listed below:

Allhallows Centre, Fletchertown  
The Grey Goat Inn, Baggrow

### **How can I find out more?**

Further information is available online at <https://www.allerdale.gov.uk/en/elections/community-governance-reviews/>,

Thank you for reading and we encourage you to take up the opportunity to have your say.

Yours Faithfully,

**Kathryn Magnay**  
**Specialist – Elections and Democratic Services**



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Post Code

## **Community Governance Review for Embleton and District Parish Council**

**Formal Consultation: 12 December 2022 – 13 January 2023**

Allerdale Borough Council received a Community Governance Review (CGR) application following resolution at the Council Meeting held on 15 June 2022.

Embleton and District Parish Council resolved to submit a request to reduce the number of seats on the Council from 13 to 9.

### **Embleton and District Parish Council since the 2019 Parish Council Elections**

Since 2019 Embleton and District Parish Council has not had more than 9 Councillors, and continue to run with multiple vacancies.

### **Community Governance Reviews**

Community Governance reviews provide the opportunity to review and make changes to community governance within a specified area.

Residents and stakeholders of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy) can contribute to this review by engaging with the public consultations.

The consultation will run from 12 December 2022 to 13 January 2023, following this consultation Allerdale Borough Council will then make final recommendations to the new Shadow Cumberland Council which will make the final decision, this is as per the Structural Changes Order (Cumbria 2022).

If the decision is made to amend the Councillor numbers, the changes will be reflected for the Parish Elections, scheduled for May 2023.

### **What is a Parish Council?**



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Parish Councils are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils can,

- share views, on behalf of the community, on planning applications and other proposals that affect the parish
- undertake projects and schemes that benefit local residents
- work in partnership with other bodies to achieve benefits for the parish
- liaise with relevant authorities to resolve local issues
- work with the other tiers of local government keep in touch with their local communities
- arrange and manage festivals and community events
- provide funding and support community projects and organisations
- manage allotments, bus shelters and public parks and buildings.

### **Numbers of seats on Parish Councils**

Embleton and District Parish Council has 13 seats and an Electorate of 372.

The legal minimum number of Parish Councillors for a Parish Council is 5.

In 1988 the National Association of Local Councils recommended that for Parishes with up to 900 electors, the number of Councillors should be 7.

In 1992 Aston Business School recommended that for less than 500 electors, the number of Councillors should be 5-8.

### **Comparisons to other Parish Councils in Allerdale**

<b>Parish</b>	<b>Number of Electors</b>	<b>Number of Councillor Seats</b>
Blennerhasset	365	9
Bothel	375	8
Kirkbampton	391	8
Kirkbride	386	8
Little Clifton	363	9

### **How can residents have their say and take part in the consultation?**

Please complete the survey online at <https://www.allerdale.gov.uk/en/elections/community-governance-reviews/>,

You can also share your views in writing via email at [cgr@allerdale.gov.uk](mailto:cgr@allerdale.gov.uk) or via post to CGR, Electoral Services, Allerdale House, Workington, CA14 3YJ

Papers copies of the survey will also be available at the locations listed below:

Embleton Village Hall  
Bassenthwaite Lake Station

### **How can I find out more?**

Further information is available online at <https://www.allerdale.gov.uk/en/elections/community-governance-reviews/>,

Thank you for reading and we encourage you to take up the opportunity to have your say.

Yours Faithfully,

**Kathryn Magnay**  
**Specialist – Elections and Democratic Services**

## Appendix 5

CONSULTATION RESPONSES - ALLHALLOWS PARISH COUNCIL COMMUNITY GOVERNANCE REVIEW						
ID	Response Method	Q1, There are currently 11 seats on Allhallows Parish Council. It is proposed to reduce this to 8. Do you Support this reduction?	Q2, Please provide reasons for the above	Q3, What is your interest in this CGR?	Q4, What is your home postcode?	Q5, Further Comments
1	Online	YES - I support the reduction of Councillor Seats	Do not need 11	Resident of Allhallows Parish Council Area (Baggrow, Fletchertown, Mealsgate and Watch Hill)		
2	Online	YES - I support the reduction of Councillor Seats	In line with other parish councils who hold similar amount of electors.	Resident of Allhallows Parish Council Area (Baggrow, Fletchertown, Mealsgate and Watch Hill)		
3	Online	No - Keep the numbers as they are	The more people, the more democratic.	Resident of Allhallows Parish Council Area (Baggrow, Fletchertown, Mealsgate and Watch Hill)		Allhallows Parish should have Parish Councillor numbers proportional to those of other Parishes in the vicinity.
4	Online	YES - I support the reduction of Councillor Seats	Vacancies not filled for nearly 5 years shows lack of interest	Resident parish councillor		

## Appendix 6

CONSULTATION RESPONSES - EMBLETON AND DISTRICT PARISH COUNCIL COMMUNITY GOVERNANCE REVIEW						
ID	Response Method	Q1, There are currently 13 seats on Embleton and District Parish Council. It is proposed to reduce this to 9. Do you support this reduction?	Q2, Please provide reasons for the above	Q3, What is your interest in this CGR?	Q4, What is your home postcode?	Q5, Further Comments
1	Online	YES - I support the reduction of Councillor Seats	It would seem sensible for the amount of residents in the Parish	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
2	Online	YES - I support the reduction of Councillor Seats	This is a more suitable number of councillors for the size of the parish. Parish council meetings are more likely to be quorate.	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
3	Online	YES - I support the reduction of Councillor Seats	I read the information I received by post and think it is reasonable to reduce the number of councillors.	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
4	Online	YES - I support the reduction of Councillor Seats		Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
5	Online	YES - I support the reduction of Councillor Seats	13 is far to many; + vacancies occur etc.. We'd support just 7	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
6	Online	YES - I support the reduction of Councillor Seats	The current number of 13 seats is proving impossible to fully complete, with 9 being the maximum achievable number of Councillors but to be quorate the current Council of 13 requires there to be 5 Councillors present and with a maximum of 9, this gives very little leeway when it comes to absences. The July 2022 Parish Council meeting has to be cancelled as it was not quorate, thus delaying important decisions until the September meeting.	Resident of Wythop Mill village and vice-chairman of Embleton and District Parish Council.		I appreciate that a reduction in the number of Council seats could have a financial implication for the Council as it might lead to elections, but that is a much healthier situation for the Council to be in than the current one where we are permanently advertising vacancies, which are very rarely filled.
7	Online	YES - I support the reduction of Councillor Seats	Too difficult to obtain a quorum with 13 Council Seats	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
8	Online	YES - I support the reduction of Councillor Seats	9 would be a more realistic number of seats for the number of residents in the parish.	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
9	Online	YES - I support the reduction of Councillor Seats	There are too many seats for the size of the population	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
10	Online	YES - I support the reduction of Councillor Seats	It will make the parish council comparable with other local parishes	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
11	Online	YES - I support the reduction of Councillor Seats	1. The proposed new number of seats is in line with other local councils 2. The lower seat count will allow a reduced quorum, and make it less of a problem to remain quorate during holidays, periods of sickness etc	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		None
12	Online	YES - I support the reduction of Councillor Seats	The reduction is more proportional to the number of residents hence the council will be more able to fill the full number of positions.	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		
13	Online	YES - I support the reduction of Councillor Seats	vacancies on Parish Council unable to fill	Resident of Embleton and District Parish Council Area (Embleton, Wythop and Setmurthy)		

**Chief Executive Urgent Action**

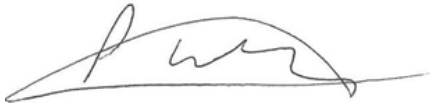
<b>Subject</b>	Community Governance Review (CGR) for Allhallows Parish Council and Embleton and District Parish Council
<b>Background</b>	<p>In 2022, the Parish Councils of Allhallows and Embleton and District submitted requests to Allerdale Borough Council to undertake Community Governance Reviews.</p> <p>The requests was approved by Allerdale Borough Council in September 2022.</p> <p>The requests were to review and reduce the number of Parish Councillors on each Council.</p> <p>Consultations were held in December 2022 – January 2023.</p> <p>The results (contained in the report) were in favour of reducing the numbers of Parish Councillors for both Councils.</p> <p>Due to Local Government Reorganisation, the decision maker for Community Governance Reviews is now Cumberland Council (Structural Changes, Cumbria 2022).</p> <p>Prior to the Structural Changes Order, Cumbria 2022, Allerdale Borough Council was the decision maker for Community Governance Reviews. As Allerdale Borough Council commended the review, it now needs to make a recommendation to Cumberland Council.</p>
<b>Reason for Urgency</b>	<p>Town and Parish Elections are scheduled for 04 May 2023 and elections will be held for both Allhallows and Embleton and District Councils.</p> <p>The Notice of Election will be published on 20 March 2023 and this will show the</p>

	<p>number of Councillor vacancies per parish.</p> <p>For any amendments from the Community Governance Reviews to take effect for the May 2023 elections, the Reorganisation Orders need to be made by Cumberland (Shadow) Council prior to 20 March 2023.</p> <p>The final meeting of Cumberland Council before 20 March 2023 is scheduled for 01 March 2023 (AM), where the decision to make the Reorganisation Orders will be made.</p> <p>The recommendation to Cumberland Council is a function of Allerdale Borough Council. The next meeting of Allerdale Borough Council is also on 01 March 2023 (PM). As the next meeting of Allerdale Borough Council is after the final meeting of the Cumberland Council (before 20 March 2023) it is not possible for Allerdale Borough Council to make the recommendations, and as such, Chief Executive Urgent Action is required.</p> <p>If the recommendation is not made, then Cumberland Council cannot approve the Local Government Reorganisation Order by 20 March 2023.</p> <p>This would mean that the Elections for the Parishes subject to the review (Allhallows and Embleton and District) would take place for the existing number of Parish Councillors.</p>
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<p><b>Action Taken</b></p>	<p>The formal consultations for the Community Governance Reviews for Allhallows and Embleton and District Parish Councils have concluded.</p> <p>The decision maker for the Community Governance Reviews is Cumberland Council, Allerdale Borough Council needs to make a recommendation. The recommendation Allerdale Borough Council made through Urgent Delegate Decision was to amend the Parish Councillors on each Council as follows.</p> <p>Allhallows Parish Council 8 Seats (11) Embleton and District Parish Council 9 Seats (13)</p>
<p><b>Members consulted and Comments</b></p> <ul style="list-style-type: none"> <li>• <b>Mayor</b></li> <li>• <b>Relevant Portfolio Holder</b></li> <li>• <b>Co-Chairs of Overview &amp; Scrutiny Committee</b></li> <li>• <b>Leader of the Council</b></li> </ul>	<p><b>Mayor – Councillor Daniels</b></p> <p><b>Comments: No comment</b></p> <hr/> <p><b>Portfolio Holder – Councillor Fitzgerald</b></p> <p><b>Comment: Fine, apart from a small amendment suggested to paragraph 3.1 of report</b></p> <hr/> <p><b>Leader of the Council- Councillor Johnson</b></p> <p><b>Comments: No Comment</b></p> <hr/> <p><b>Overview and Scrutiny Co-Chair – Councillor Heaslip – All fine</b></p>
<p><b>Chief Executive Decision –</b></p> <ul style="list-style-type: none"> <li>• <b>Recommend to Cumberland Council that the draft reorganisation orders for Allhallows, and Embleton and District Parish Council are approved.</b></li> <li>• <b>For these orders to take effect from 17 March 2023</b></li> </ul>	

**Paul Wood**  
**Chief Executive**

**Date 21 February 2023**

A handwritten signature in black ink, appearing to read 'P Wood', written over a horizontal line.

**Signature**